

# Operating the MICRO VAULT Lock



Initially the keypad may not have batteries fitted. If so open the safe using the Key Override procedure detailed below.

Once the door is open load 4pcs 1.5V AA Alkaline batteries into the battery compartment.

The safe will acknowledge with a short melody and at the same time the LED screen displays "GOOD".

**IMPORTANT.**  
Default user codes must be changed immediately upon safe installation.

## How do I open my safe?

The safe will be pre-set with two user codes:

User 1 code: 1 2 3 4

User 2 code: 1 2 3 4 5 6

- The lock must be activated by first pressing "#".
- Enter one of the set codes followed with "#".
- The lock will release and give a short melody.
- The keypad displays "OPEN".
- Rotate the chrome element of the lock keypad clockwise and pull the door open.

## How do I lock my safe?

Close the door and rotate the dial anti-clockwise to activate the door bolts. The door will be locked securely.

## How to change user codes?

Once a user code is changed it **MUST** tested for satisfactory operation 3 times with the door in the open position.

### Changing User 1 code using reset button

- Press the red button on the door edge inside the safe.
- The lock will beep and the keypad displays "-".
- Input a new code of 1- 6 digits and press "#".
- The lock will emit a short melody and the keypad displays "IN" followed by the newly entered User 1 code.

### Changing User 1 code via keypad

- Press "#" on the keypad and input your user code.
- Press "#" to receive a short melody.
- The keypad displays "OPEN".
- Press "\*" to receive a beep.
- The keypad displays "-".
- Input a new code of 1 - 6 digits and press "#".
- The lock will emit a short melody and the keypad displays "IN" followed by the newly entered User 1 code.

### Changing User 2 code using reset button

- Press "#" on the keypad and you will hear a beep and the keypad displays "-".
- Input "00".
- Press the red button on door edge inside safe.
- The lock will beep and the keypad displays "-".
- Input a new code of 1-6 digits and press "#".
- The lock will emit a short melody and the keypad displays "IN" followed by the newly entered User 2 code.

### Changing User 2 code via the keypad

- Press "#" on the keypad and input your user code.
- Press "#" to receive a short melody.
- The keypad displays "OPEN".
- Press "\*" to receive a beep.
- The keypad displays "-".
- Input a new code of 1 - 6 digits and press "#".
- The lock will emit a short melody and the screen display "IN" followed by the newly entered User 2 code.

## What happens if I input the wrong code?

- If you input an incorrect code the message “Error 1” will be displayed.
- Wait until the display is free from any message or symbols before proceeding.
- Further incorrect code entries will generate messages “Error 2” and “Error 3”.
- After the final wrong attempt the lock will be isolated for 3 minutes and the screen will display a 180 second countdown. You will not be able to input anything at this time.
- When the countdown has completed the lock will be back to standby status.

## Audible tones

- Key tone: with every button pressed the lock emits a beep.
- Confirmation tone: confirmation of a correct user code entry will be a short melody of “Do, Re Me, Fa”.
- Error tone: when the wrong user code is input the lock will sound “Di, Da, Di, Da”.
- When batteries are changed or replaced: the lock will sound a short melody of “Do, Re, Me, Fa, So, La, Si, Do”.

## Key Override

### For initial opening and emergency access only.

The Micro Vault is fitted with a key override which overrides the two digital lock codes.

- Remove the magnetic cover (with Securikey logo).
- Insert the key into the round keyhole, turn anticlockwise and hold in position. Rotate the dial clockwise to open.
- Thereafter the lock will continue to operate on the existing user codes.

**Do not store your emergency override keys inside the safe!**

## When will I need to replace the batteries?

The keypad will display “LO-BAT” every time the lock is activated. After 2 seconds you will hear a beep and the display will show “-”.

The safe can now be opened normally by inputting a programmed user code.

## How do I hide my user code?

- Press “#” followed by “\*” and the lock will emit a beep.
- Input your user code which now will be shown as “000000”.
- Note: The default setting with the lock opened from standby is ‘user code’ displayed.