

# Operating the TDL Electronic Lock 'Hotel Mode'



Initially the keypad may not have batteries fitted. To insert the batteries, pull the door open, remove the grey cover from inside the drawer and load 4pcs 1.5V AA Alkaline batteries. Replace the battery cover.

## **Hotel Mode (Single use code)**

The single use code is perfect in situations where regular code changes are standard practice.

## How to lock/open my safe?

- To lock the safe close the door and enter your chosen 3–6-digit code followed 'Lock' and the door will automatically lock and the display will show 'CLOSED'
- To open the safe key in the 3–6-digit code used to lock the safe and the display will show 'OPENED' and the door can be opened.

Once opened a previously used 3–6-digit code will not be retained as a permanent user code.

### **Master Code**

The lock will be set on a default Master code of '8 8 8 8 8' that provides access to the safe should the safe be left locked or the single use code be forgotten.

To open the safe key in the 6-digit Master code and the lock will show 'OPENED' and the door can be opened.

**Note** If at any time you are unable to open the safe using the keypad, remove the cover plate at the bottom of the circular keypad to use the supplied emergency key where indicated.

Do not store your emergency key inside the safe!

## How to set my own Master code?

- Open the safe and press 'Clear' twice. The display will show 'PROG'
- Enter the default code '8 8 8 8 8', the display will show 'NEU'
- Enter your new Master code and the display will show 'AGAIN'. Enter your new Master code once more and the display will show 'DONE' meaning the new number has been successfully set.

## When to replace the batteries?

The display will show 'BA-LO' if the batteries need to be replaced. Use 4 AA / LR6 alkaline batteries only.

#### IMPORTANT.

Default Master code must be changed immediately upon safe installation.